



JOB DESCRIPTION: DEVELOPMENT WORKER LEARNING DISABILITY HEALTH AND CARE CHAMPIONS

Responsible to: BTM Manager

22 ½ hours a week (3 days) £12,300 (equivalent full time £20,500 annual salary)

THIS IS INITIALLY A ONE YEAR CONTRACT with a 3 month probationary period. Possibility of further two years funding. Travel across West Yorkshire and Harrogate area will be a key part of this post.

This information is provided to help you understand the work content, scope and responsibilities of the above post. Whilst every endeavour has been made to outline all the duties involved in the post, broad descriptions may have been used, which assume all the usual associated routines are included.

PRIME OBJECTIVES OF THE POST

To identify, train, support and enable people with learning disabilities to become health and care champions. The champions will be from across West Yorkshire and Harrogate.

The primary aim is for the health and care champions to engage with the wider community of people with learning disabilities supporting the [West Yorkshire and Harrogate Health and Care Partnership](#). Working together they will help develop plans and put them into action to improve and change the delivery of health and care services.

- The delivery of the plan of action for the project
- Development of materials and delivery of health champions role information etc. delivery of training with your fellow workers including teaching sessions, reviews, appraisals and group work
- Preparation for and running of induction sessions across West Yorkshire
- Setting up of further focus and work groups to assist and validate the project
- Advertising for and recruitment of participants to represent their peers at meetings and consultation groups

Extract from the commissioners to further explain this project

[West Yorkshire & Harrogate Health and Care Partnership](#) needs help finding learning disability health and care champions

West Yorkshire and Harrogate Health and Care Partnership is made up of local hospitals, health and care commissioners and providers, councils, charities and community groups. We are working to improve health and social care services for local people and want everyone in West Yorkshire and Harrogate to be cared for as close to home as possible in settings that are comfortable and convenient for them.

We are looking for an organisation to help us identify health and care champions with learning disabilities from all equality groups across West Yorkshire and Harrogate. We would like those health champions to help us to engage with the wider community of people with learning disabilities so we can further develop our plans and put them into action by involving them in future conversations about improvement and change.

We're asking for an organisation to help us in supporting those health and care champions with learning disabilities to become more informed, experienced, and meaningfully engaged in designing and improving health and care services.

SUPERVISION AND GUIDANCE

- The post holder will be responsible in the first instance to the Manager of BTM
- Regular reviews of work progress and support meetings will be held.
- Appraisals will be undertaken by the BTM Manager

TRAINING

- Training and support will be given where necessary by other members of the BTM team
- Other training courses will of course be considered should they be relevant to the post
- BTM encourages an updating of skills and knowledge.

RANGE OF DUTIES

- The establishment and development of the information and work group sessions.
- The development of a small team of people with learning disabilities, from across the district that can represent their peers at meetings and consultations.
- To recruit a steering group as well as possible specific reference groups of people with learning and other disabilities. (support by other members of the BTM team will be given)
- Undertake recruitment, training and support of participants on the training and information workshops
- Work cooperatively to ensure the continued development and evaluation of the services offered
- Make continual progress in improving delivery as the project matures
- Ensure each Health Champion member has a work file and has a 3 monthly support review
- To network with like-minded organisations across the district
- Keep administrative records and other tasks as required
- Keep clear financial records and petty cash accounts
- To be part of the wider delivery team for BTM and attend staff meetings
- Provide regular reports to the BTM management committee and the BTM manager
- BTM is a very busy unit and co-operation and participation in / with other aspects of work will be expected.

The contents of this post may change from time to time to meet the needs of the service. The ranges of duties are therefore subject to change in consultation with the post holder.



This post is assisted with funds from West Yorkshire and Harrogate Health and Care Partnership